ST ANDREW'S GREEK ORTHODOX THEOLOGICAL COLLEGE
2023 ENROLMENT FORM

YOUR DETAILS

Please complete ALL information below as incomplete forms will delay the enrolment process.
Student correspondence and notifications will be sent by email. All students are required to have a current email address.

First Name: _____   Surname: _____

Phone (Home): _____   Phone (Mobile): _____

Email: _____

ENROLMENT DETAILS

☐ First-time enrolment (please submit with your 'Application for Admission' form and the required documentation)

☐ Previously enrolled (please provide student number): _____

Tuition Fees (per 9 credit points):
Undergraduate (5100 series units): $390
Undergraduate (7100 & 7200 series units): $1,170
Postgraduate (8100 & 9200 series units): $1,440

Audit Students (Non-Credit): $450
Scholarship Assistance (reverse side)

I wish to enrol in the following unit/s (please tick preferred mode of delivery). Please see www.sagotc.edu.au for timetables.

	Unit Code	Unit Name	On Campus "Attend Lectures in Person"	Distance "Off-Campus Study in Real-Time or Asynchronously" Join Zoom **or** Access Recordings	
2023 Sem 1			☐	☐	☐
			☐	☐	☐
			☐	☐	☐
			☐	☐	☐
2023 Sem 2			☐	☐	☐
			☐	☐	☐
			☐	☐	☐
			☐	☐	☐

🔔 Students applying for Centrelink study benefits must enrol in a minimum of 27 credit points per semester for full time status.

🔔 Please tick the box if you choose to pay for your tuition via the government loan scheme FEE HELP (see studyassist.gov.au) ☐

DECLARATION

Please find above my application for enrolment. I have read, understood and accepted the policies on the reverse of this form.

Signature: _____   Date: _____

A tax invoice for tuition fees will be created based on the information in this form (except for students accessing FEE-HELP).
A confirmation of enrolment will be sent prior to the commencement of the semester.

SCHOLARSHIP ASSISTANCE

St Andrew's is committed to admitting the most able and dedicated students to its courses, regardless of their financial means or background. Many students are eligible for financial support as outlined below, and this is <u>automatically applied</u> upon enrolment. There are no separate application forms for scholarships.

Scholarship assistance may be available to students of St Andrew's who undertake a full time study load (defined as being enrolled in 27-36 credit points in a given semester) and who also meet additional criteria as outlined in the relevant Course Information Sheet.

Scholarship assistance may also be available to part time students of St Andrew's enrolled in 18 credit points in a given semester and who meet one of the following descriptions:

(a) alumni of St Andrew's Greek Orthodox Theological College
(b) Orthodox Christian clergymen serving within the jurisdictions of local hierarchs who belong to the Episcopal Assembly of Canonical Orthodox Bishops of Oceania
(c) the wife or child of a clergyman noted above
(d) employees of schools and health care facilities operating under the auspices of the Greek Orthodox Archdiocese of Australia
(e) church volunteers serving within parishes of local hierarchs who belong to the Episcopal Assembly of Canonical Orthodox Bishops of Oceania (e.g. Parish Committee, Ladies Auxiliary, Chaplaincy Volunteers, Chanters, Readers, Scripture Teachers, Sunday School Teachers)

Details relating to these scholarships are found in each Course Information Sheet and are also available by contacting the Registrar.

A student's scholarship eligibility is reviewed each semester or annually. Scholarship provisions are subject to change each year.

HOW TO VARY YOUR ENROLMENT

Students wishing to vary an enrolment must contact the Registrar in writing before the end of Week 2 of the semester in question, whilst also bearing in mind the Census Date advertised on the website.

REFUNDS

Students may withdraw from a unit without financial penalty only if notice of withdrawal is submitted in writing to the Registrar by the Census Date of the relevant semester. If withdrawal is within the specified deadlines a full refund, or pro-rata refund (based on the number of days for which the student accessed course unit material) of fees may be available.

PAYMENT OF TUITION FEES

Australian citizens and holders of a permanent humanitarian visa enrolled in an accredited undergraduate or postgraduate award program may pay their tuition fee in three different ways:

- Pay the full amount of the tuition fee up front by cash (in person), cheque, money order, direct deposit, VISA or MasterCard
- Receive a FEE-HELP loan from the Federal Government for the full tuition fee (conditions apply -- visit www.studyassist.gov.au)
- Pay a portion of the tuition fee up front and receive a FEE-HELP loan for the remainder of the full tuition fee.

Overseas students studying via distance education (online) mode must pay the full amount of the tuition fee up front in Australian dollars by:

- credit card (VISA and MasterCard only); or
- international bank transfer

Tuition fees are charged on a semester basis, as the majority of units run for only a semester. Payment is due prior to the commencement of the semester. Payment of fees, or completion of a FEE-HELP online application process, completes the enrolment process without which a student may not be permitted to attend class or access their distance education unit/s. In some instances, a monthly payment plan may be available (conditions apply). Please contact the Registrar for more information.

PRIVACY

The Sydney College of Divinity (SCD) and St Andrew's Greek Orthodox Theological College (St Andrew's) require the information requested of students in order to provide the student with education services and to cater for particular student needs. If a student does not provide all the relevant information, the student may not be able to receive such services and to have their academic progress assessed. The SCD and St Andrew's may provide a student's personal information and sensitive information to third parties (e.g. educational institutions such as universities, colleges and accreditation bodies and Australian government bodies such as the Department of Education, Centrelink and the Department of Immigration and Citizenship, Australian Taxation Office, Tuition Assurance Scheme, ESOS Assurance Fund Manager, Graduate Careers Australia) in order to provide the student with high quality education services and assess the student's academic progress or suitability. A student may request access to their own health and personal information by contacting the Registrar.